

Steps for Selling Your Condo

On the Waterscape Homeowners Association website, you will find items that may be helpful to you and your realtor, as well as legal documents that will be needed for the sale of your condominium. These include:

- Materials to assist in marketing your Waterscape condominium
- Recorded legal documents to be provided to the buyers
- Forms that may need to be executed at closing

- **Website address: www.waterscapehoa.com**
 - **“Gallery” tab**
 - *Photos that may be included in the MLS listing of your Waterscape condo*
 - **“Maps” tab**
 - *Waterscape property map with addresses*
 - **“For Owners” tab – “Selling” link**
 - *Flyers to distribute to potential buyers*
 - *“Waterscape Equity Advantage”*
 - *“Waterscape FHA Approval Advantage”*
 - *Information regarding Contract Sales*
 - **“Documents” tab**
 - *“Declaration”*
 - *“By-Laws”*
 - *Covenants*
 - **“Marina” tab**
 - *Map of the Waterscape docks*
 - *Condo Address / Dock Number list*

As you prepare to close on the sale of your condo, you or your realtor need to:

- Inform the Managing Agent of the intent to close.
- Provide to the title company the contact information for the Managing Agent, so they can arrange to get the information they require for the closing.

Since you've lived at Waterscape and realize the importance of maintaining information so we can reach owners in an emergency, your help is asked in gathering contact information from the new owners.

- Please stress the importance of their returning the "Contact Info" form provided to them via the title company within 48 hours to the Managing Agent.
- If they do not receive the form from the title company at the closing, please ask the new owners to call the Managing Agent right away.

MANAGING AGENT CONTACT INFORMATION

Meridian Management Corporation
PO Box 44127
Indianapolis, IN 46244-0127

Phone: 317-262-4989 (24-hour emergency coverage)
Fax: 317-262-5212

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